

SECTION A: CONSOLIDATED ACCOUNT CLOSURE FORM FOR LINKED PRODUCTS

(Please tick (✓)the appropriate option/s)
 Depository Accounts Investment Services Account Trading Account
 I / We request you to close my / our _____
 which is / are linked to my saving / current account _____

Annexure 'Q' (Application for closure of Beneficiary Depository Account)

Depository Account DP ID with HDFC Bank _____ Timelines : 10 working days
 Client ID with HDFC Bank _____

Reason/s for closure of Account _____

I / We request you to transfer the balance of securities in my / our Depository account to _____ (Name of the DP)
 bearing my Client ID _____ DP ID _____

Duly filled & signed Annexure to Annexure 'Q' to be provided along with DIS.

- I / We confirm to have surrendered all unutilised delivery instruction slips. (DIS)
 I / We confirm to have exhausted all delivery instruction slips / misplaced / not traceable.

Additional Instructions for Depository customers

1. Kindly submit one Delivery Instruction Slip duly signed by ALL the account holders with target DP ID & Client ID and NOT by POA holder.	3. Kindly ensure that at least one of the account holder visits the Branch to submit the application. He / she is required to submit a copy of a valid ID proof along with the original for verification
2. Original Board resolution required In case of Corporate account closure.	4. Incase of Transfer-cum-closure-cum-waiver, kindly ensure that the target a/c is held in the same combination of source DP account and please provide a Client Master List (CML) of the target a/c duly stamped & signed by the concerned DP.

I am aware that my depository account can not be closed

- 1) If I am holding any shares in this account and have not given the necessary instructions to transfer such shares.
 2) If It is linked to trading account and have not given necessary instruction to delink it.

Signature of Sole / 1st holder Signature of Second holder Signature of Third Holder

Name Name Name

Trading Account

Trading account No. _____ Timelines : 10 working days

1. I / we fully understand that by virtue of closure of the above Securities Trading Account. I am / we are also closing out the facility of e-IPO, Mutual Fund and other Investment Product, as offered by / through HDFC Securities Ltd.	2. Closure will be in accordance with the client member agreement entered in to by me/us with HDFC Securities Limited and other terms and conditions issued by HDFC Securities Ltd from time to time.
	3. I / we further undertake to indemnify HDFC Securities Limited against any loss, claims, damages that may have accrued to which may arise out of or in connection with the transactions entered into or acts done or omitted prior to th termination/closure of the above trading account.

Signature of Sole / 1st holder Signature of Second holder Signature of Third Holder

Name Name Name

Investment Services

Timelines : 10 working days (no holdings)
 25 working days (with holdings)

Account ISA Account Number _____

- I confirm that as on date, there are no unit holdings whatsoever in the said Investment Services account.
 I am aware that in case of holdings, my units will be traferred to offline mode for closing the liability account.

SECTION B: DE-LINKING & DE-LINKING/RE-LINKING OF OTHER PRODUCTS TO ALTERNATE SAVINGS/CURRENT ACCOUNT

I) Credit Card Timelines : 10 working days
 Credit Card number _____
 Please delink my Credit Card from the existing CASA A/C
 Please delink my Credit Card from my existing A/C and re-link to A/C No. _____
 I unconditionally and irrevocably authorize HDFC Bank Ltd to debit my SB / CA account mentioned above for
 Minimum amt due 5% of total outstanding including EMI or Rs 200/- whichever is higher
OR
 Total amt due
 as indicated in my credit card monthly statement, on the payment due date.

Signature of Primary card holder

Name

II) DE-LINKING / RE-LINKING Timelines : 10 working days
 I / We request you to delink following products from my A/C NO _____
 20 working days (in case of ISA with holdings)
 and re-link the same to my alternate A/C NO _____

(Please mention the details of other product for Re-linking request)

Sr. No.	Description	Provide details (A/C Nos. / Card Number / Details of Standing Instruction)	TERMS & CONDITIONS
1	Loan Account 1	LOAN Account Number	As per requirement I am submitting 3 security cheque leaves duly signed from my alternate account number & SI Debit Authorisation Form for Assets
2	Loan Account 2	LOAN Account Number	
3	Gold Loan	LOAN Account Number	
4	Investment Services Account	ISA Account Number	I confirm that holding pattern in old & new bank account is same Two cancelled cheques one of the account to be delinked & one cheque of the account to be relinked should be provided along with the request
5	Depository Account (Tick the appropriate option from both A&B or only B mentioned in Terms & Conditions column	DP ID - Client ID -	A. Mandate for receiving dividend in the Depository Account. (Incase of dividend mandate, the bank a/c should be of the 1st holder of the above mentioned demat account). B. Debit Authorization for Bank Charges and Undertaking for the payment of Interest in case of occurrence of Debit Balance
6	Trading Account	Trading Account Number	As per requirement I am submitting POA franked on DD / MM / YYYY
7	FD for Interest Payment	FD Account Number	
8	Locker for SI debit	Locker Number	
9	Kids Adv A/C for SI debit	Kids Account Number	

Terms & conditions (for Standing Instruction mandate)

- I/We undertake to keep sufficient funds in the funding account on the date of execution of the standing instruction. The failure on part of me / us to maintain sufficient balance in the Said Account(s) shall not any way impair the right of the Bank to debit the Service Charges
- I/We hereby authorize the Bank to debit my account & execute the standing instruction as per instruction provided above.
- I/We authorize the bank to debit my account to debit all types of Bank Charges / commission / fees (Service Charges) payable by me / us
- I/We understand that a maximum of 3 attempts shall be made to execute the standing instruction; after which no further action shall be taken.
- I/We understand that the Bank will not be held responsible for execution of standing instruction/s in case of changes to the operating mandate in the future unless specifically communicated in writing by me/us.
- The Bank shall not be obliged to provide overdraft facility on the said Account but for towards the debiting of Service Charges payable by me / us. I / We specifically agree and confirm that any matter or issue arising hereunder shall be governed by and construed exclusively in accordance with the Indian laws and shall be subject to the jurisdiction of the courts of Mumbai in India.
- I/We confirm the following account be mandated for the purpose of receipt of dividend and other cash benefits, which I/We am/are entitled to on our holdings in demat form.

Signature for Investment Services Account & Section B

Signature of Sole / 1st holder Signature of Second holder Signature of Third Holder

Name Name Name



We understand your world

Bar Code

Branch Code: _____

Signature & Name of the bank official

Acknowledgement for account closure

Other relationship held with HDFC bank (only if it is linked to the account) Recd by: _____
 (Please tick (✓)the appropriate option/s) Date: _____

No.	Product	No.	Product	No.	Product
1	CASA	4	Trading Account	7	FD Interest Payment
2	Depository Account	5	Loan	8	Locker
3	TPP / ISA	6	Gold Loan	9	SI for Kids
				10	Credit Card
				11	Other ECS / SI

Timelines for the above accounts to get closed _____ Days